



COMPUTER CODE OF CONDUCT CONTRACT

PARENT/GUARDIAN TO COMPLETE

- I have read and discussed the **COMPUTER CODE OF CONDUCT CONTRACT** with my child.
- I understand that although the school has monitoring and filtering procedures in place to prevent access to unsuitable materials, this is not always possible. Therefore, each student must behave in a responsible manner when using the school's computer system.
- I also understand that it is my responsibility to supervise my child's use of computers, the internet and email from home. I note that the staff advises that primary school children's use of computers, email and the internet should be monitored by an adult at all times both at school and at home.

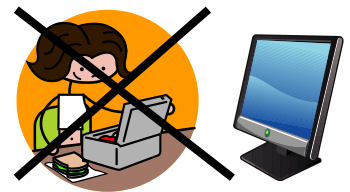
Parent/Guardian's

name.....Signature.....

STUDENT TO COMPLETE

When using school computers I will:

- ❖ Not place food or drink near the computers or printers
- ❖ Only use the computers when a teacher is supervising
- ❖ Not alter the set-up of the computer hardware or software



When using the Internet I will:

- ❖ Only use the Internet as directed by my teacher/parent
- ❖ Turn the screen off and inform my teacher/parent immediately if I come across anything that is inappropriate or makes me feel uncomfortable

When using the school's email system I will:

- ❖ Only use my first name and not give out other personal information such as my surname, address, telephone number or my photo
- ❖ Always have my teacher's permission before using my email
- ❖ Ensure that any email I send does not contain anything mean, rude or hurtful
- ❖ Not reply to any email that I receive that makes me feel uncomfortable in any way. I know that it is not my fault if I get a message like that and I will inform my teacher immediately



• I understand that a teacher can always tell what I have been doing on the computer and can check I have been doing the right thing.

• I understand that I must use the school's computers according to these rules. If I do not, I will be banned from using the computers for a time decided at the teacher's/school's discretion.



Student's name:.....

Student's signature.....

Thank you for your co-operation. Mrs. Sparkes ICT Co-ordinator 2009